

Greenwich Township Board of Supervisors
Regular Meeting
Monday, March 2, 2026 at 7:30 p.m.

Attending: Supervisors: Dean Spohn, Victor Berger, Carl Dunn, Professional Staff: John Poff–Systems Design Engineering, Inc., Colin Macfarlane-Kozloff Stoudt P.C., and Diane Hollenbach-Administrator

Mr. Spohn called the Greenwich Township Regular Meeting to order at 7:30 p.m. and asked everyone to rise for the Pledge of Allegiance.

ANNOUNCEMENTS:

Please state your name and address if addressing the Board. This meeting will be recorded for the accuracy of the minutes and deleted. Attending visitors may also be recording.

APPROVAL OF THE MINUTES:

A motion was made by Mr. Berger, seconded by Mr. Dunn, to approve the minutes of the February 2, 2026 regular meeting. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Dunn, to approve the minutes of the February 16, 2026 special meeting with the addition that the township would be divesting itself of the 1999 bucket truck. All voted in favor. Motion carried.

Bids were opened for a 2019 or newer Ford bucket truck. Three bids were received. Two were from Utility Auto Sales : February 13, 2026 for a 2019 Ford F450 \$38,000, February 17, 2026 for a 2019 Ford F450 \$39,000 and a bid from Truck Smart Isuzu for a 2016 Ford F450 for \$44,897.

A motion was made by Mr. Dunn, seconded by Mr. Berger, to reject the Truck Smart Isuzu bid as it did not meet the bid specifications. All voted in favor. Motion carried.

A motion was made by Mr. Dunn, seconded by Mr. Berger to accept and award the lowest bid received from Utility Auto Sales and authorize Bobby Follweiler to execute all documents needed for the purchase of the truck. All voted in favor. Motion carried.

PERSONAL APPEARANCES and PUBLIC COMMENT:

Matt Brett, Director of Emergency Services, reported on the total calls responded to in Greenwich Township in 2025. Greenwich Township is 44% of Kempton Fire Company's calls. A Deputy Emergency Management Coordinator was discussed. There is no residency requirement, but the position would require over 1000 hours of training. Currently, there are no prospects in the fire company interested in the position, but Mr. Brett could ask other area EMCs if they might want to be the Greenwich deputy. Mr. Brett does inform the neighboring fire companies when he will be unavailable. Mr. Dunn felt it would be good to have a deputy for back up and succession planning purposes.

Mr. Brett asked the Board to consider adopting a false alarm ordinance now that the warehouses have been approved. He also thanked the road crew for the winter maintenance. Greenwich

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Township roads were by far the best to travel. The I78 accident was discussed and Mr. Berger commented that the road crew and fire company worked together. Mr. Dunn asked when the oldest fire truck was purchased. Mr. Brett stated that the 2009 truck was the last new truck the Kempton Fire Company purchased and two units have been refurbished since then. The next truck that will be purchased will cost about 1.25 million dollars and replace the 2003 truck. Kempton will be downsizing their fleet as staffing levels decrease. Mr. Dunn asked if the fire company could handle a fire at the warehouse. Mr. Brett stated that the primary focus will be on evacuating the people from the building. The warehouse will be sprinklered and have hydrants and there are two ladder trucks nearby that will respond through mutual aid.

Matthew Leid complained that he had submitted stormwater plans and had not received a response for thirty days. The secretary sent an email regarding having two driveways on the property being a violation of the current ordinance. Mr. Leid stated that the existing driveway is unused, overgrown and the bridge over the stream contains rotten boards and is unusable. Mr. Macfarlane explained that the agricultural access lane is not considered a driveway under the Greenwich Township Ordinance. If Mr. Leid wishes to change his driveway location, the other driveway must be closed. It was recommended that Mr. Leid add a note to the plan for the driveway permit that the existing driveway will be closed. Mr. Leid stated that he does not have a building permit ready to submit for the home he plans to build and wants comments on the storm water plan. Mr. Poff stated that Mr. Leid's engineer had submitted the storm water plan to him today and he will review it.

PLANS TO REVIEW: The monthly Subdivision and Land Development Status Report was reviewed.

Wetzel Subdivision

A motion was made by Mr. Berger, seconded by Mr. Dunn, to accept the offer of a time extension to the review period for the Wetzel Subdivision until June 15, 2026. All voted in favor. Motion carried.

Old Route 22 Preliminary Plan

A motion was made by Mr. Dunn, seconded by Mr. Berger, to accept the offer of a time extension to the review period for the Old Route 22 Preliminary Plan until June 8, 2026. All voted in favor. Motion carried.

A & C Truck Repair Final Plan Re-approval and Agreements

A motion was made by Mr. Berger, seconded by Mr. Dunn, to re-approve the A & C Truck Repair Final Plan consistent with the April 7, 2025 which was to conditionally approve the A & C Truck Repair Preliminary/Final Land Development Plan contingent upon: (a.) satisfaction of all outstanding comments contained in the Review Letter dated March 14, 2025 as prepared by Systems Design Engineering, Inc. and incorporated by reference, (b.) execution of a Holding Tank Agreement that will contain the run-off from the interior of the garage, and approval by

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LTL Consultants, Ltd., the Township's Sewage Enforcement Officer, for use of the existing on-lot septic system; and (c.) compliance with all conditions contained in the Conditional Use Order dated July 26, 2024. Hearing no questions on the motion, all voted in favor. Motion carried.

All agreement except the parking restriction agreement have been signed. Mr. Dunn asked if there will be changes to the plan if there are changes to the Parking Restriction Agreement. Mr. Macfarlane stated that the plan will not change because the Board made it a condition in the conditional use that there can be no long-term parking for truck trailers. If there are material changes to the agreement, then the agreement will be brought back for approval by the board.

A motion was made by Mr. Dunn, seconded by Mr. Berger, to authorize the Chairman to sign the storm water agreement, improvements agreement, holding tank agreement and parking restriction agreement for A & C Truck Repair. Hearing no questions on the motion, all voted in favor. Motion carried.

Wetzel Subdivision Waivers – The Board took no action. Mr. Humenansky submitted revised plans to the engineer for review at the March 16th Planning Commission meeting.

OLD BUSINESS:

Resolution 2026-06 Accepting Online Tax Payments –The Board will remove this from the agenda. The School District does not accept online payments, and the tax collector rescinded her request to the township for online payment.

Traffic Study Proposals – Two proposals were received. Bogia Engineering quoted \$1,500 and Kraft Engineering Services quoted \$2,100 for a traffic study for safety improvement to Ebling Road, Boy Scout Road, Dietrich Valley Road, and Wiltrout Road intersection.

A motion was made by Mr. Dunn, seconded by Mr. Berger, to accept the Bogia Engineering traffic study proposal for safety improvement to Ebling Road, Boy Scout Road, Dietrich Valley Road, and Wiltrout Road intersection in the amount of \$1,500. Hearing no questions on the motion, all voted in favor. Motion carried.

NEW BUSINESS:

Kutztown Library Donation - Mr. Dunn remarked that the library lost the ability to process passport applications which is approximately a \$50,000 loss in revenue.

A motion was made by Mr. Dunn, seconded by Mr. Berger, to approve the 2026 donation of \$3,725 to the Kutztown Area Library. Hearing no questions on the motion, all voted in favor. Motion carried.

Tax Collector Request – The Tax Collector has requested the township's permission to deposit tax payments into the General Fund Checking Account. Mr. Dunn was in favor and felt this was

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standard practice. Mr. Spohn and Mr. Berger wanted to keep the tax remittance by check to the township. Mr. Sable commented that anyone with a payment from the township by check had the routing and bank account number. The Board felt that if the Tax Collector wished to attend a meeting to make her case, they would reconsider the request at that time.

REPORTS:

Administrator – Mrs. Hollenbach informed the Board that the Harmike property had sold. Two days were spent at Maiden creek for their audit.

Engineering and Zoning Reports – Written reports were submitted for zoning and sewage enforcement work. Mr. Poff reported that he had reviewed the GLC Lehigh Valley warehouse cost estimate. The cost estimate was missing two culverts, a retaining wall, and the concrete vaults in the septic system. He expects the revised cost estimate to increase to twenty million. The project has received their NPDES permit. Mr. Dunn asked if the township could review the HOP Plans after Penn DOT issued the Highway Occupancy Permit. Mr. Macfarlane explained that the agreement the township has with the developer allows the township to do a final review of the HOP plan and at a minimum inform the public of the improvements. We are currently waiting for feedback on our first comments.

Solicitor – Mr. Macfarlane had nothing further.

FINANCIAL MATTERS:

A motion was made by Mr. Berger, seconded by Mr. Dunn, to approve the bills and accept the Treasurer's Report as presented. All voted in favor. Motion carried.

Having no further business, Mr. Spohn adjourned the regular meeting at 8:36 p.m.

Respectfully Submitted,

Diane Hollenbach

Administrator/Secretary/Treasurer